



How To Find A Faculty Advisor

Having a Faculty Advisor for your Chapter is important for a number of reasons. Most importantly, it is a National Constitution requirement. Your Chapter's Faculty Advisor will be your contact at the sheltering institution to provide support and assist with campus polices. This individual must be a member of the faculty, staff or administration at your school and may be appointed or elected by Members of the Chapter as outlined in your Chapter's governing documents. If your Chapter is in need of a Faculty Advisor, here are three steps to take to help you find one:

Ask a Professor

Have a professor that you really clicked with in class? Ask if they would be interested in becoming your Chapter's Faculty Advisor. Someone that you already have a relationship with will be more invested in the success of your Chapter.

Connect with a Campus Office

If your Chapter is overseen by the Student Involvement Office or Greek Life Office, head there next. These offices may have a list of staff and faculty that are interested in getting more involved with a student organization or giving back to the institution. This is a great way to connect with someone new on campus who is willing to go the extra mile for your Chapter.

Contact The National Office

If you are still without a Faculty Advisor after completing the first two steps, contact the National Office. This will let us know that you have taken steps to find a Faculty Advisor on your own, and we may be able to assist in your search. You can call the National Office at 717-299-4710 or email advisor@phisigmapi.org.

Faculty Advisor Role

- Provide guidance on campus polices
- Attend Chapter Meetings
- Attend Executive Board Meetings
- Attend Chapter activities and events
- Meet with Chapter Officers
- Plan and facilitate workshops
- Ensure events align with PSP mission
- Mediate interpersonal conflicts
- Guide decision-making
- Share opinions and give advice
- Facilitate strategic planning
- Review the Chapter Budget
- Approve Chapter expenditures
- Sign forms
- Receive official correspondence
- Retain Chapter files
- Attend Advisor Trainings

Have A New Faculty Advisor?

Add your Faculty Advisor to the Chapter Admin Portal, including their full name, email address, phone number and campus address.