



General Officer Duties and Responsibilities

Like any organization, the successful growth and development of your Chapter depends largely upon a well run Executive Board. A Chapter's Executive Board is the channel through which personal and fraternal ideas, goals and ambitions can be realized. As a Chapter Officer, you should conscientiously strive to achieve not only your own goals but also the goals of the Chapter and the entire Fraternity.

It is up to each Officer to contribute to a strong administration. Make it a point to have a positive influence on your Chapter's Members and set a good example in your role. Being a Member of your Chapter's Executive Board means being part of a team. Remember that you must depend upon one another to cohesively run a successful Chapter. While each of you has your own specific Officer duties, there are certain overall responsibilities that apply to all Chapter Officers.

- 1 Scholastic Responsibility**
Excelling academically while managing to effectively fulfill the duties of your position is imperative to your role as an Officer. Your ability to meet expectations for high achievement will set the bar high for all Members of your Chapter.
- 2 Character Responsibility**
It is essential for Officers to act with honor at all times according to the highest standards of propriety and integrity. It is also your duty as an Officer to live into Phi Sigma Pi's ideals through commitment to its mission to improve humanity.
- 3 Compliance Responsibility**
The National Fraternity and sheltering institution have established policies and practices for the benefit of all. Every Member must comply with rules and regulations related to hazing, discrimination, alcohol use and the prompt submission of forms, dues and fees.
- 4 Commitment Responsibility**
As a leader you have assumed responsibility for your Chapter, and you must be committed to the welfare of Phi Sigma Pi. You must act at all times in the best interest of your Chapter and the National Fraternity.
- 5 Strategic Responsibility**
In your role in leading your Chapter, you must have a full understanding of all duties of your particular office. You must organize your priorities and demonstrate flexibility when your priorities must be shifted temporarily in achievement of your Chapter's goals.