

The Claude A. Phillips Excellence in Fellowship Award is presented to a Collegiate Chapter for an outstanding fellowship event. Each Chapter may choose an exemplary fellowship event that they have successfully completed during the past year and write a detailed summary of the event to be considered for this award.

If you have additional materials/photos to submit with your award nomination, please attach them at the end of this form.

Nominations must be received by June 15 to be considered for the Awards Banquet at National Convention of the same year (i.e. June 15, 2016 is the deadline for awards given at the 2016 National Convention Awards Banquet).

**Chapter Name**

**Academic Term Your  
Event Occured**

**Official name of your  
event?** \_\_\_\_\_

**Please provide a detailed description of your event including a well described purpose, scope and summary of activities (including how the event fosters non-discriminatory fellowship within Phi Sigma Pi's ranks):**

\_\_\_\_\_

**Please detail any perceived risks associated with this event and how your Chapter worked to address those concerns. What Risk Management considerations did you incorporate into this event?**

\_\_\_\_\_

**Please provide a detailed description of how the various Chapter Committees worked together to make this event a success:**

\_\_\_\_\_

**What public relations and marketing tools were incorporated for the success of this event. Please provide a detailed description of the resources and methods utilized.**

\_\_\_\_\_

**Provide a detailed description on external resources utilized in the planning and completion of this event. These resources may include access to an expert, using university resources or partnering with a community organization.**

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**Describe event attendance (what percentage of the Chapter attended/how many from outside the Chapter attended):**

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**How did you incorporate alumni participation and outreach for this event?**

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**What would you do to improve this event in the future?**

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Please type your name, position and email address below to verify this nomination.

**Full Name**

\_\_\_\_\_  
First Name                      Last Name

**Position**

\_\_\_\_\_

**E-mail**

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